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**ABC Contractors****PUNCH LIST**456 Some St.  
Sometown, PA 17777**Phone:** (555) 555-9999  
**Fax:** (555) 555-7777

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**TITLE:** Punch List**PROJECT:** Sample Project  
Sample Project #1**OPENED:** 07/01/2002**TO:** Tom Smith  
Sample Company  
55 Lakeview Drive  
Sometown, US 55555-5555  
Phone:555-555-1234 Fax:555-555-2345**CONTRACT/PO:** Proj#1**STARTED:** 07/03/2002**COMPLETED:** 07/15/2002**REQUIRED:** 07/21/2003

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**REMARKS:**

Please add these items to the existing list.

<b>Num Code</b>	<b>Description</b>	<b>Location</b>	<b>Status</b>	<b>Opened</b>	<b>Started</b>	<b>Req.</b>	<b>Comp.</b>	<b>Value</b>
1 95-B	Wood 24 - 2 x 4 x 10	Phase 1 location	Closed	07/01/02	07/03/02	07/21/02	07/15/02	\$96.00
2 118-C	Pipe 30 - 5 x 5 x 15	Phase 1 location	Closed	07/01/02	07/03/02	07/21/02	07/15/02	\$150.00
3 126-A	Wire Coil - 300 ft - 25	Phase 1 location	Closed	07/01/02	07/03/02	07/21/02	07/15/02	\$1,250.00
							<b>Total:</b>	<b>\$1,496.00</b>